

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD
CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1ST
OF EACH MONTH

FOR ALLOWANCES FOR THE MONTH OF:

[illegible]

MLIBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1ST OF EACH MONTH

CLAIM BY COUNCILLOR:

AAAN MELLINS

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: SEP - 7 DEC 2013

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY		PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
29/13	1700	1830	YORK HOUSE	MAGNA CARTA ANNIVERSARY RETURNING	(FOR VISITOR MANAGEMENT)	20	£
19/12/14	1000	1100	CHILTERN ROAD	SITE VISIT FOR DC PANEL		4	P
1/10	1230	1500	GUILDHALL WINDSOR	CORR PARK MEETING		20	
22/10	1900	2030	WHITE WATTHAM ARETZES	ARRAELS CONSULTATIVE COMMITTEE MEETING		12	
4/11	1700	1830	YORK HOUSE	MAGNA CARTA ANNIV. PLANNING		20	
12/11	1900	2130	GUILDHALL	AVIATION FUEL		20	
13/11	1300	1400	GUILDHALL	MEETING RE JENNINGS CHAIRS FOR WINDSOR DC PANEL		20	
24/12	1230	1330	HOLYHALL FREE SCHOOL	SITE FAMILIARISATION VISIT		8	
6/12	1000	1200	TINKERS LANE	WINDSOR PUBLIC ROAD MEETING		14	
10/12	2000	2200	GUILDHALL	FULL COUNCIL		20	
16/12	1830	2030	PYL BECKS HOTEL	VISITOR THANKING MEETING		28	
17/12	1630	1730	CROWN STATE OFFICE	MEET DEPUTY PARKER TO DISCUSS PLANS FOR MAGNA CARTA CELEBRATION		24	
SUB TOTAL						210	
TOTALS CLAIMED						210	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES ☒ NO ☐

Please delete as appropriate

Date: 23/12/13

For Office Use Only	
Democratic Services:	Authorised for Payment:
Payroll:	Input by:
Date:	Batch No:
Date:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR:

MELLIN S

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF:

APR/MAY / JUNE / JULY / AUG / SEPT / OCT / NOV / DEC

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)
3/4	1230	1400	WDSR GUILDHALL	PRESENTATION OF WDSR BOAT FACILITIES		✓	20
7/4	1000	1700	VISIT CAMDEN MARKET	RESEARCH FOR TAG OF ULSBURG DMS	TAKEN FROM GP	✓	65
17/6	1700	1830	WDSR YORK HOUSE	PLANNING MEETING		✓	20
10/7	1800	2030	LONDON	ATTEND VISIT ENGLAND PRESENTATION	JW VISITOR	✓	60
19/7	1800	1930	SUNNINGDALE PARK	ATTEND HOME OFFICE CONSULTATION		✓	28
23/7	1900	2200	WDSR GUILDHALL	FULL COUNCIL		✓	20
28/7	1830	2000	ETON COLLEGE	ATTEND BRIEFING BY CUR FUSSELL		✓	14
27/8	1900	2130	WDSR GUILDHALL	AVIATION FORUM		✓	20
SUB TOTAL						✓	247

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

KW = K

TOTALS CLAIMED

247

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO *Please delete as appropriate

Signature of Member:

Date: 3/9/13

For Office Use Only

Democratic Services:	Authorised for Payment:	Date:	12/9/13
Payroll:	Input by:	Batch No:	
		Checked by:	